



N O R T H A L L E G H E N Y S C H O O L D I S T R I C T

Third-Party Responsible Resident

Updated 11/2024

Preface: Third Party- Responsible Resident

Before moving forward with an affidavit it is important that all affected parties know what they are signing. We kindly ask that the following be read in detail. An affidavit is a legal and binding document. Please make sure that all parties involved are in agreement prior to notarization.

By signing this affidavit, you are acknowledging that:

- The affiant is a resident of the District.
- The student is being maintained and supported in the resident's home and the resident receives no personal compensation for maintaining the student in the District
- The resident will assume all personal obligations for the student relative to school requirements. The resident intends to keep and support the student continuously and not merely through the school term.
- The resident with whom the nonresident student resides must sign a notarized affidavit regarding the above requirements.

Notarized documents are to be completed with the Central Registration Office:

- The document can be filled out (NOT SIGNED) and brought to the Central Registration Office during the registration appointment where Notary services are available. All parties are required to be in attendance.

The following will be required during your appointment:

- Parent's Valid Photo ID
- Resident's Valid Photo ID
- Resident's (2) Proofs of Residency
- Guardianship Paperwork (If Applicable)

Two Proofs of Residency- Please provide (2) different types of proof with your current North Allegheny address. If you are a new resident registering for the current school year, you can provide (1) proof and will have 30 days from the date of registration to provide the second proof. If you are a new resident registering for the upcoming school year (not currently in session), you will need to provide (2) proofs from the list below of accepted documents to register.

- Valid Driver's License or DOT Identification
- Signed Vehicle Registration (If Driver's License or DOT Identification is not used as proof)
- Current Utility Bill- Full Statement (Water, Electric, Gas, Waste Disposal, Cable/Internet)



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- Full Lease Agreement (signed by resident and landlord and valid on date of enrollment)
- Rent Receipt
- Paid Wage Tax Receipt
- Property Tax Bill
- Full Closing Disclosure (signed by all parties)
- Deed
- Mortgage Statement

CONFIRMATION OF RESIDENCY : THIRD PARTY-RESPONSIBLE RESIDENT

AFFIDAVIT OF RESIDENCY

COMMONWEALTH OF PENNSYLVANIA)
COUNTY OF ALLEGHENY)

SWORN STATEMENT OF RESIDENCY AND RESPONSIBILITY COMPLETED IN ORDER TO ENROLL _____ AS A PUPIL IN THE NORTH ALLEGHENY SCHOOL DISTRICT

1. I (We) _____, (hereinafter referred to as Affiant, individually and collectively) having personally appeared before the undersigned authority, a Notary Public in and for said County and Commonwealth, being duly sworn according to law, deposes and says that Affiant is a resident of North Allegheny School District residing at _____. That _____, a minor child, age ____ years, resides with the Affiant at the above address; that the Affiant is providing the full and complete financial and personal support for the aforementioned minor child without reimbursement from any source, including any state or federal government agency grant except as specifically provided hereinbelow; that the Affiant will assume all personal obligations for the aforementioned minor child relative to the requirements of the North Allegheny School District; and that the Affiant intends to so keep and support the aforesaid minor child continuously and not merely through the current school year or merely while school is in session.

2. Affiant further deposes and says that Affiant is supporting the child(ren) without personal compensation or gain. Affiant understands and has been made aware that receipt of public payments, such as Supplemental Security Income (SSI), Aid to Families of Dependent Children (AFDC) or Transitional Assistance for Needy Families (TANF), pre adoptive or adoptive support, maintenance on public or private health insurance, support from the military, or military



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personnel, or payments for or on account of the child(ren) such as child support are not considered “personal compensation or gain.”

3. If any part of the above is determined to be false or if circumstances change after the execution of this document so that any of this document ceases to be true Affiant realizes that Affiant, individually and collectively, will be personally liable to the North Allegheny School District for tuition for the child(ren) for any period of non-compliance.

4. Under the Internal Revenue Code, a taxpayer who furnishes the support for a dependent during the applicable calendar year will generally qualify for some form of deduction. In view of the statements made herein that Affiant is providing the child’s support, Affiant hereby agrees to provide, upon request, to the North Allegheny School District proof that Affiant has either

claimed the above named child as a dependent, or was entitled to do so and no other individual has so claimed the child as a dependent.

5. This statement is given pursuant to the provisions of the Public School Code of 1949, as amended, (24 P.S. §13-1302), for the purpose of inducing the North Allegheny School District to admit _____ as a pupil in the public schools of North Allegheny School District.

6. Affiant further deposes and says that Affiant is acting as the parent of the minor child in the absence of the minor child’s parent(s) or any other guardian(s) of the child, and therefore, pursuant to the Family Educational Rights and Privacy Act (FERPA), Affiant may receive the necessary educational information regarding the child to enable Affiant to assume all personal obligations for the child relative to school requirements as required by Section 1302 of the Public School Code.

7. Affiant also acknowledges, understands and agrees that North Allegheny School District authorities are relying upon this Affidavit in disclosing to Affiant the education records of the student in accordance with the requirements of the Family Educational Rights and Privacy Act, and if it is determined that Affiant was not acting in the absence of the child’s parent(s) or guardian(s) and/or was otherwise not entitled to receive the educational information regarding the child under FERPA, Affiant hereby agrees to indemnify and hold the North Allegheny School District and its officers, agents and employees harmless from and Affiant will be solely liable for any penalty, judgment or award imposed as a result of the release of the educational information to Affiant by the School District under FERPA.



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8. FURTHERMORE, AFFIANT FULLY UNDERSTANDS THAT ANY FALSE STATEMENTS HEREIN WOULD BE A VIOLATION OF THE PENNSYLVANIA CRIMES CODE, TITLE 18, CONSOLIDATED PENNSYLVANIA STATUTES, 18 PA. C.S.A. §§4903 AND 4904, AS AMENDED, AND COULD SUBJECT AFFIANT TO A FINE OF UP TO \$5,000 OR IMPRISONMENT FOR UP TO 2 YEARS OR BOTH.

Affiant's Signature

Parent/Guardian Signature

Affiant's Signature

Parent/Guardian Signature

Sworn to and subscribed before me, a Notary Public, this _____ day of _____, 20__.

Notary Public

Attachment A
Affidavit of Residency Statement

Today's Date: _____ School: _____ Grade: _____

Student Name: _____ DOB: _____

Parent(s) Name: _____

Phone Number: _____

Parent(s) Address:

Address

City, State Zip code



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Resident(s) Name: _____

Phone Number: _____

Resident(s) Address:

Address

City, State Zip code

Effective Date: _____ End Date: _____

FOR SCHOOL USE ONLY

Documentation Provided at Time of Registration

- Parent's Valid Photo ID
- Resident's Valid Photo ID
- Resident's Proof of Residency
- Guardianship Paperwork (If Applicable)

Records Processing

- Upload Affidavit and Documentation to PowerSchool SIS